

Equine Department
Facility Hire Booking Form

Booking confirmed
 and entered into
 Facility Hire Diary

Organisation;

Please tick the services you require;

- Indoor School
- Outdoor School
- Classroom 1
- Classroom 2
- XC schooling paddock
- Access to the Equine Yard
- Equipment Hire

Date required		Arrival Time;
Times required		
Other dates required		Departure Time;

Please specify equipment hire and any other requirements.....

Contacts Details		Invoice to (if different from contact details)	
Contact Name		Name	
Contact Address		Address	
Postcode		Postcode	
Telephone		Telephone	
Mobile			
Email			

Whilst we have made every effort to ensure that the equine facilities at the college provide a learning environment that is as safe as possible, we ask you to remember that riding is a high risk sport. Askham Bryan College and its employees shall not be held liable or responsible for any loss, damage, ill health, death or injury to any animal, vehicle or person. You may not bring onto college premises any horse, person or equipment that may have been exposed to infectious or contagious disease. Please sign below to confirm your booking requirements and to indicate that you have read and agree to this statement.

Signed _____
 Print Name _____
 Date _____

FOR STAFF USE ONLY

Fee agreed;	Fee paid, Y/N and date;
Staff Signature for booking _____	Date _____

Entered into Invoicing checklist?