

# Further Education / Apprenticeship Application Form 2021 / 2022



Please complete all sections of this application form for all courses at all campuses.

Should you need help completing this form please contact us on 01768 893650/893651 or enquiries@askham-bryan.ac.uk.

## 1 Personal details

Title: Mr  Ms  Other  Please specify: \_\_\_\_\_

Surname: \_\_\_\_\_ Forename(s): \_\_\_\_\_

Date of birth: \_\_\_\_\_ Mobile: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone (home): \_\_\_\_\_ National Insurance Number: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Are you in or have you recently left Local Authority Care? Yes  No  Will you be over 19 on 01/09/21? Yes  No   
Please note, over 19s may be liable for course fees

If you are aged between 16-18 or have an EHCP, by providing these details, you also consent to your parent/guardian being contacted about your application and any interviews at the College. In the event that we are unable to contact you directly, please provide their details below.

Parent/Guardian Name: \_\_\_\_\_ Parent/Guardian Mobile: \_\_\_\_\_

Parent/Guardian E-mail: \_\_\_\_\_ Relationship to student: \_\_\_\_\_

Address: if different from above \_\_\_\_\_ Postcode: \_\_\_\_\_

## 2 Course applying for

Full Time  Part Time  Apprenticeship

Please include the **level** and **course title** of the course and **pathway** (if appropriate)

Course choice \_\_\_\_\_

Please check the course you have chosen is available at the campus you have selected.

Please submit a separate application form should you be considering a second option.

Please select which campus you wish to study at:

York  Middlesbrough  Saltaire  Wakefield  Newcastle

Please note, applications for all campuses are processed at our Newton Rigg site, address on the back page of this form.

## 3 More about you

Are you applying as an international student? Yes  No

Student support: we want to make sure that you succeed right from the start.

Please let us know if you consider yourself to have a disability, learning difficulty or any special educational needs.

I have a learning difficulty and/or disability Yes  No  I have an Educational Health & Care Plan (EHCP) Yes  No

I have specific educational needs Yes  No

Askham Bryan College welcomes applicants from ex-offenders and considers them on their merits.

However, you are required to tell us about any convictions which are not spent under the Rehabilitation of Offenders Act (1974).

Do you have any unspent criminal conviction(s) and/or prosecutions pending? Yes  No

**Please note:** you do not need to tick the yes box if your criminal conviction is spent as defined by the Rehabilitation of Offenders Act 1974.

Please let us know your ethnic origin, this is optional to help with College statistics, tick as appropriate

- |  |  |
|--|--|
| 31 White British <input type="radio"/>                                       | 44 Black or Black British – African <input type="radio"/>                    |
| 32 White Irish <input type="radio"/>   | 45 Black or Black British – Caribbean <input type="radio"/>                  |
| 33 White Gypsy or Irish Traveller <input type="radio"/>                      | 46 Black or Black British - any other Black background <input type="radio"/> |
| 34 White any other White background <input type="radio"/>                    | 47 Arab <input type="radio"/>  |
| 39 Asian or Asian British Indian <input type="radio"/>                       | 35 Mixed - White and Black Caribbean <input type="radio"/>                   |
| 40 Asian or Asian British Pakistani <input type="radio"/>                    | 36 Mixed - White and Black African <input type="radio"/>                     |
| 41 Asian or Asian British Bangladeshi <input type="radio"/>                  | 37 Mixed - White and Asian <input type="radio"/>                             |
| 42 Asian or Asian British Chinese <input type="radio"/>                      | 38 Mixed - any other mixed background <input type="radio"/>                  |
| 43 Asian or Asian British - any other Asian background <input type="radio"/> | 98 Any other ethnic origin <input type="radio"/>                             |

#### 4 Qualifications

Please make sure that you have double checked that you meet the minimum entry criteria for the course(s) you are applying for. All applications are shortlisted based on the information you provide in this section.

If you are currently awaiting the results of a qualification please provide the predicted grade.

If you have already achieved a result then please provide the grade and year achieved (use an additional sheet if necessary).

Level/Award	Subject	Predicted grade	Achieved grade	Year achieved
GCSE	English			
GCSE	Maths			

(e.g. GCSE/BTEC)

#### 5 School/Employment details

Name of current school/college/employer: \_\_\_\_\_

#### 6 References

All applicants must provide 2 referees, if currently in education at least one referee must be from your school or college. Please note, references are not accepted from close relatives.

By providing these details, you are giving your consent for them to be contacted prior to your interview at the College.

**Referee 1** Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: (Including School or Company name) \_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

**Referee 2** Name: \_\_\_\_\_ Position: \_\_\_\_\_

Address: (Including School or Company name) \_\_\_\_\_

Postcode: \_\_\_\_\_ Email: \_\_\_\_\_

#### We would like to keep in touch with you regarding College information and other College events

Please use my contact details to keep me informed about College information and events

I do not wish to be contacted about College information and events

#### Data Protection Statement

I agree to the College processing my personal and sensitive data to assess my application and shortlist interviewees. I also agree to the College sharing my details with relevant organisations to support my application. The College retains Personal Data for at least 1 year for unsuccessful applicants and at least 6 years from completion of course for successful ones. The College holds Personal Data in accordance with the College data retention policy which is available at <https://www.askham-bryan.ac.uk/the-college/college-policies>. All data will remain at all times within the UK and European Economic Area ("EEA"). You can withdraw your consent for this processing at any time (though this may have consequences for your application). If you have any concerns about the way Askham Bryan College is using your Personal Data, you can contact the College's Data Protection Officer, [judith.clapham@askham-bryan.ac.uk](mailto:judith.clapham@askham-bryan.ac.uk). If you are still not satisfied with the response, you may then wish to contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>.

#### 7 Signature (all applicants to complete)

I agree that the information provided on this form is accurate and true. I have read and agree with the statements above.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Please return this form to:

The Applications Team, Askham Bryan College, Newton Rigg Campus, Penrith, Cumbria, CA11 0AH  
or scan by email to [enquiries@askham-bryan.ac.uk](mailto:enquiries@askham-bryan.ac.uk)