

BOOKING FORM FOR EQUINE FACILITY HIRE

ASKHAM BRYAN COLLEGE

Full name:	
Address:	
Address (Billing):	
Home tel:	Mobile tel:
Fax:	E.mail:
Facility required – please mark with a cross x	
Indoor School	
Outdoor School	
Stables (please state number required)	
Dates requested	
Date of Hire:	
Time of Hire:	
Total number of hours:	
Other requirements: (Jumps, dressage markers etc)	
I have read, understood and accept the booking terms and conditions and I am authorised to make this booking on behalf of my party. I am over 18 years of age.	
Signed:	Date:

Terms and Conditions for use of the facilities:

1. The use of the facilities are at the client's own risk. Neither Askham Bryan College or its employees or representatives shall be in any way liable for any accident, injury, damage or loss whatsoever, however it may be caused.
2. Entry into the stable yard and office building is strictly forbidden. Only clients booking stabling will be permitted to enter the stable yard, under the supervision of the Yard Manager.
3. The school/s and the parking area must be left tidy:
Horse's hooves to be picked out before leaving the school. Jumps must be put away in the jump store, droppings to be picked up using the skips provided and any litter put in the bins. Failure to comply with this request will incur an additional fee of 25% of the total booking fee.
4. Any damage must be reported to the Yard Manager and may be charged for. Broken poles will be charged for at £15.00 each Any other damage/losses will be charged for at the current cost of replacement.
5. Toilets are located in the Animal Management Department, located adjacent to the parking area.
6. No smoking in or around any of the equine facilities – please use the designated smoking area by the entrance to the car park.
7. Dogs must be kept on a lead at all times and are not allowed in the school areas..

FOR STAFF USE ONLY

Fee agreed;		Fee paid, Y/N and date;	
Staff Signature for booking _____		Date _____	